

HARTFORD HIGH SCHOOL

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August 30, 2019

Dear Senior and Senior Parent/Guardian:

Congratulations! You have made it to your senior year of high school. Both parents/guardians and students look forward to the yearbook; the memories, recognition, and entertainment it contains. We are in the midst of creating this year's 2020 HHS yearbook and we need your help!

There are 3 ways that you can help us:

- 1. Senior Picture and Senior Quote/Saying:** The *deadline* to submit a senior picture and quote/saying is *Sunday, December 1, 2019*. Professional photos take time so please schedule your photo sessions soon. Photographers can submit your photo directly to the yearbook. You can also submit your picture, digitally or in hard-copy. Please make sure that any digitally submitted photos are in a JPEG format. Senior quotes are limited to 80 characters (including space and punctuation). Quotes can be submitted through email to Mrs. Conrad-Schlager's email address (conrada@hartfordschools.net) or on the Balfour website. If for some reason scheduling a senior picture with a photographer is problematic, the Yearbook Staff will gladly take a senior photo for you. ***All senior photos submitted must be in portrait orientation for optimal quality.***
- 2. Parent/Family Ads:** Please consider purchasing a Parent/Family ad! This is a great opportunity to send a special message, share memories, and acknowledge a senior. By purchasing an ad, you help us defray yearbook expenses. Parent/Family ads can be completed online at the Balfour.com website. **** Reference the Parent/Family Ad sheet for more details* ALL Parent/Family Ads must be submitted by Sunday, December 1, 2019 to be included in the 2020 Hurricane Yearbook.***
- 3. Younger Days pictures:** Students and parents love to reminisce about "younger days." The Yearbook committee dedicates space to display these "younger days" photos and we want to have as many as possible from all of our seniors. Please send in one (1) picture of a graduating senior from his/her younger days. This picture can be submitted digitally or in hard-copy. Please make sure that if you submit a hard-copy that a student name and return address is provided to ensure the return of your picture. ***Younger Days pictures must be submitted by Sunday, December 1, 2019 to be included in the 2020 Hurricane Yearbook.***

Please turn to the back...

Please note: All pictures, quotes, and candid photos must be submitted to the Yearbook Staff by **Sunday, December 1, 2019!** For your convenience you can do all of this online by following the steps below:

1. Direct your web browser to: **images.balfour.com**
2. Enter our project number: **018045** (leave the password blank as it is not required)
3. Enter your contact information
4. Browse and select one or more images from your computer file(s) to upload; indicate who the person(s) in the photo is. When submitting your senior photo you can also include your senior quote in the text box.



An added feature from the Balfour Company is an app called *Image Share*. If you want to download this app, pictures that the Yearbook Committee can potentially use can easily be shared with us. Please make use of this app. We had a lot of success last year with its use!

All Yearbook sales are PRE-SALE ONLY. *If you order a 2020 Hurricane Yearbook by Sunday, December 1, 2019 the cost for the yearbook is \$55. Yearbooks purchased after 12/1/19 will cost \$60. All sales will cease February 28, 2020. You must pre-order your yearbook to guarantee a copy of the 2020 Hurricane Yearbook.* You are able to purchase the yearbook online at the Balfour website, or in the Main Office at Hartford High School where your order will be processed via Mrs. Robin Martin.

You can access all of the above information on our hhsvt.com website under the parent and/or student tab.

We, the Yearbook Staff, thank you for any and all help that you can assist us with to ensure that the 2020 Hurricane Yearbook will be a success.

If you have questions please call or email Yearbook Advisor, Mrs. Angela Conrad-Schlager, at (802) 295-8610 *2221 or conrada@hartfordschools.net. You can also call Mrs. Robin Martin at *2396.

Sincerely,

Angela Conrad-Schlager
Robin Martin
The 2019-2020 Yearbook Staff Advisors